



REGISTERED NURSING

Application for Admission: 2019 Deadlines

2019 Submission Deadlines: April 30, August 30 and November 30

All admitted students must successfully pass a criminal background check in order to complete the program, licensure and employment requirements

The program is approved by the [Washington State Nursing Care Quality Assurance Commission](#) and accredited by the [Accreditation Commission for Education in Nursing \(ACEN\)](#). Graduates qualify to sit for the National Council Licensure Examination for Registered Nurses ([NCLEX-RN](#)).

Admissions Advisor Alyssa Thompson

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Application Process

Our accredited Registered Nursing (RN) program welcomes a new cohort of students each Fall, Winter and Spring. An Application Cycle includes all three starts in an academic year. Eligible applications are included in each deadline until selected or the application cycle is complete.

Start	Deadline	Determinations By	ADN Orientation	LPN Seminar
Fall 2019	April 30, 2019	June 30, 2019	September 16	9/9 – 9/12
Winter 2020	August 30, 2019	October 30, 2019	December 4	12/10 – 12/13
Spring 2020	November 30, 2019	January 30, 2020	March 11	4/17 – 4/20

Mail to Admissions, MS 6-8, PO BOX 98000, Des Moines WA 98198. Submit in-person to Admissions (Building 6, Upper Lobby). We are not open on weekends or holidays. The received date is the date the application is postmarked or accepted at our front desk. We email a confirmation of receipt; if you do not receive this email within 5 business days you should contact us.

Requirements must be completed **prior to** the deadline; do not submit before completing coursework. An ineligible application will not be reconsidered; a new application and fee are required for each consideration. Fees are not refundable.

Submission Checklist

- Complete coursework satisfying the requirements (see application form). *Courses can only be attempted 3 times between Fall 2009 and the deadline; the highest grade earned will be used. A "W" does not count as an attempt.*
 For courses taken outside Highline, including any related to your LPN, submit a [Request to Evaluate](#) and official transcripts to Registration & Records. *These must be received, not evaluated, by the deadline. Expedited evaluation is only available to those who are applicants to a selective admissions program (RN, RC, BAS) who have paid the Application Fee. A similar number or title does not mean courses are equivalent; equivalency is determined based on curriculum and content.*
- NAC certificate of completion or LPN licensure active and unrestricted on the deadline/s.
- Version 6 TEAS™ Score of 75 or higher (scores are not rounded up). Information about taking TEAS at Highline is on the Testing Center website. If you take it at another site, you will need to order and pay for an official transcript to be sent to Highline.
- Apply (new students only) to Highline College. See [Admissions'](#) webpage.
- [Pay](#) non-refundable Selective Admission [A2] Application Fee. *Currently \$45, this may change. Pay at the Cashier (Building 6) or call (206) 592-3126 for payment method options.*
- Submit 2019 RN Application for Admission (all blanks filled out legibly in ink).

Candidate Selection

We anticipate admitting 28 candidates through random selection each quarter. Orientation is mandatory for all; the LPN Seminar is required for those holding an LPN. *Should a seat become available, a replacement is drawn from the pool of remaining eligible candidates. If the pool is exhausted and we are able to take more applications, updates will be posted on the Admissions webpage and Highline will continue to accept applications and offer admission on a first-come first-served basis until the program is full.*

Offers of Admission

Those offered admission must accept in writing within the time indicated or the offer may be withdrawn. Monitor your myHighline email and voicemail. After each deadline, offers will be made during the second month following the deadline (by June 30, October 30 and January 30 respectively). Offers are quarter-specific and cannot be deferred; however, you may request to be returned to the pool of eligible candidates for any deadlines remaining in the cycle.

If an offer of admission is declined, we will select a replacement from the remaining eligible candidates. Those offered admission

- At least two months prior to orientation will have no more than 5 business days to respond
- At least four weeks prior to orientation will have no more than 2 business days to respond
- Within two weeks of the orientation may have less than 24 hours to respond
- As orientation draws closer, offers may need an immediate response or we will need to move on to the next candidate.

Completing the Program

For almost all students, meeting the admissions requirements and completing the nursing classes as scheduled will lead to program completion. However, depending on the composition of your previous credits, you may need to complete additional coursework to meet graduation requirements. For most, but not all, this comes from previous coursework. For example, LPNs need a total of 20 credits beyond the provided nursing program (15 related to their LPN coursework/license and 5 credits of social science). Work closely with your faculty advisor.

The college provides equal opportunity in education and employment and does not discriminate on the basis of race, color, national origin, age, disability, sex, sexual orientation, marital status, creed, religion, or status as a veteran of war. Prohibited sex discrimination includes sexual harassment (unwelcome sexual conduct of various types).

Communication (including **admissions determinations**) will be sent to your myHighline email.

Last Name:	First Name:	MI:
Highline SID:		
Date of Birth:	Phone Number: ()	
Text Me At: ()	Cell Phone Carrier:	
myHighline email (do not provide any other):		

Date Stamp

- NAC certificate of completion or Washington State LPN
 - Minimum TEAS™ Score of 75
 - Admission to Highline College
 - Paid Selective Admission Application Fee [A2]
- Completed Coursework with a **3.0 minimum grade in each course (2.7 for math)**. Each course must be at least 4.5 college quarter credits to meet admissions requirements. We encourage LPNs to submit transcripts of their LPN coursework for evaluation at this time.

Science Requirement	Required Courses	School	Term	Grade
Biology courses must be no earlier than Fall 2009. For A&P, expiration is based on the completion of most recent as long as taken within one year of each other.	BIOL& 241			
	BIOL& 242			
	BIOL& 260			
	CHEM& 121			
Math Requirement	Required Courses	School	Term	Grade
	MATH&146			
English Requirement	Required Courses	School	Term	Grade
	ENGL&101			
Human Relations	Required Courses	School	Term	Grade
Course must be no earlier than Fall 2009.	PSYCH&200			

Statement of Understanding. The information I provided is true and complete. I have familiarized myself with program requirements, timelines and schedules. I understand that the **results of my background check** will affect my ability to secure a clinical placement, to become licensed or to become employed. I understand this document is not a contract and that college regulations or program requirements are subject to change.

Signature: _____

Date: _____

Notes: Office Use Only.	Received	Entered	Reviewed	Determination	Notified Applicant
	Date	Initials	Initials	F	
				W	
				S	